

## ADMISSION AND TRAINING RELATED TERMS & CONDITIONS

### IMPORTANT: PLEASE READ CAREFULLY BEFORE ACCEPTING THE AGREEMENT

1. Students must apply online to be included in the destined course.
2. A copy of any education certificate obtained by the applicant, national identity card or birth registration, and one passport size photograph should be submitted to the institution.
3. The assigned course fee must be paid in full before the class starts.
4. Course fee is not refundable once it paid.
5. During the training period, the students must refrain from any kind of misconduct, hate speech towards each other, or from doing unjust acts like a physical injury.
6. If a student damages the computer or any kind of stuff of the institution during the class, he/she will have to bear the cost of compensation.
7. If a student needs leave, he/she can take leave through a written application. However, if he/she is absent from the class without a written application, he/she will have to pay a fine of Tk 20 per class.
8. If the amount of absence in the class is more than 3 days, then the reason for the absence must be stated in writing along with the fine.
9. If a student is absent from class for 10 consecutive days or more without any notice to the authorities, the student's admission will be deemed canceled. However, if the student wants to be continued the course, he must re-register by depositing Tk 1,200.
10. The student has to collect his/her training certificate from the institution within three months of completion of the training.
11. Also, in the interest of the institution, if any kind of decision is taken by the authorities at any time, all the students will be bound to abide by it.

\* WE RECOMMEND THAT YOU PRINT A COPY OF THESE TERMS AND CONDITIONS FOR YOUR FUTURE REFERENCE.



[www.samuelitsolution.com](http://www.samuelitsolution.com)



[samuelitsolution@gmail.com](mailto:samuelitsolution@gmail.com)



Flat- 01 (3rd Floor), #House- 1107, Mir Complex  
Zilla Smorony Mur, Botrish, Kishoreganj-2300

 HELPLINE

01889944330